

## **Karelia University of Applied Sciences Scholarships for Students Studying in Degree Education Subject to Tuition Fees**

*Approved by the Board of Karelia University of Applied Sciences Ltd on 19th December 2016*

*Updated on 27<sup>th</sup> September 2018 and 28<sup>th</sup> May 2019*

### **SCHOLARSHIP REGULATIONS**

#### **1 § Purpose of the scholarship**

The purpose of the scholarship system is to allocate grants in degree education subject to tuition fees. Fee-charging degree education at Karelia UAS also covers double degrees.

The purpose is to allocate grants for those students of Karelia UAS who study in fee-charging degree education and come from outside the European Union and the European Economic Area (see the instructions *Am I required to pay tuition fees?* and the website of Finnish Immigration Services). Karelia UAS Degree Regulations include regulations on tuition fees.

#### **2 § Management of assets**

The investments and management of the assets for the scholarships are to be decided on by Karelia UAS Ltd Director of Administration and Finance in accordance with the company's investment policy. The financial state will be reported to the Board of Karelia UAS Ltd at least once a year.

#### **3 § Collection of assets**

The assets for the scholarships are collected from tuition fees charged in fee-charging degree education as of 1st January 2017. The fund also accepts donations and bequests. In addition, Karelia UAS has the right to address financial resources to the scholarship fund based on the President's decision.

#### **4 § Application procedure**

Scholarships will be awarded based on students' own applications. The President of Karelia UAS is responsible for deciding on the scholarship application process. Application instructions will be published on Pakki Student Portal.

#### **5 § Awarding of the scholarship**

The decision on awarding scholarships is made by the President or Vice President of Karelia UAS on the basis of a motion by the scholarship committee, following the decision of Karelia UAS Ltd Board on annual tuition fees and awarding criteria.

The amount of scholarships awarded cannot exceed the amount of assets the scholarship fund has collected. The scholarship may only be paid to a Finnish bank account and to a student with the enrolment status *present* at Karelia UAS. The decisions made by the President on scholarships cannot be appealed.

#### **6 § Awarding criteria**

The scholarships and the awarding criteria for scholarships apply to all English-mediated degree programmes at Karelia University of Applied Sciences.

Students can be awarded with a scholarship covering 50% of the tuition fee (2750€). The scholarship will be paid retrospectively, once every academic year. The scholarships are applied during the spring semester

and they will be paid retrospectively by reducing the amount of the scholarship from the student's tuition fee for the following year of studies. In 3,5-year degrees, the scholarship for the final semester of the set duration of studies is 1375€.

The scholarship to be paid is based on the student's level of proficiency in the Finnish language, provided that the student has completed 55 credits of studies during the academic year. If the student has completed more than the required minimum of 55 credits, the exceeding number of credits will be added to the number of credits completed the following academic year.

A first-year student can apply for the scholarship covering 50% of the tuition fee as soon as s/he has accepted the study place. To be eligible for the scholarship, the applicant must have accepted the study place and needs to pay 50% of the tuition fee (2750€) within 10 days of being informed about the study place and then enroll as a present student.

The tuition fee for the first academic year will be covered by awarding the scholarship for the spring semester tuition fee.

### **7 § Reclaiming the scholarship**

If the student is found guilty of plagiarism in his/her studies at Karelia UAS, Karelia UAS has the right to reclaim the scholarship, as stated by Karelia UAS Degree Regulations. The decision on reclaiming the scholarship is made by the President during the disciplinary procedure.

### **8 § Scholarship committee and committee meetings**

The scholarship committee is responsible for handling all scholarship applications and submitting a proposal for awarding the scholarships to the President of Karelia UAS. The Head of Student and Academic Affairs works as the reporting official and secretary of the committee and the committee is chaired by the Director of Education in charge of degree education subject to tuition fees at Karelia UAS. The committee members include the student counsellor in fee-charging degree education and a student chosen by the student union. The committee shall be convened by the chair.

### **9 § Changes in scholarship regulations**

The Board of Karelia UAS Ltd is responsible for deciding upon the changes in these scholarship regulations.